

# CRUISERS YACHTS

## EMPLOYMENT APPLICATION

Date: \_\_\_\_\_

A clear understanding of your interests, training, experience, and other pertinent information will be mutually beneficial. To be assured of full consideration for positions that would meet your qualifications, please answer all questions completely. We will consider your application without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, or any other legally protected status under applicable local, state, or federal law. To the extent this application requests information that does not comply with applicable local or state requirements, such information will not be used in making a hiring decision. Applicants will be required to take a pre-employment drug test. Please print clearly.

## PERSONAL HISTORY

Name: \_\_\_\_\_

(First)

(M.I.)

(Last)

Home Ph: (\_\_\_\_) \_\_\_\_\_ Cell Ph: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

Have you worked for Cruisers Yachts before? Yes No Why did you leave? \_\_\_\_\_

If yes, under what name, if different: \_\_\_\_\_ Approx. Dates: \_\_\_\_\_

Location: \_\_\_\_\_ Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Location Preference: Oconto Pulaski

Applying For? Part-Time Full-Time Wage Expected: \$ \_\_\_\_\_ per hour

Job(s) Applying For: \_\_\_\_\_

Are you on a lay-off and subject to recall? Yes No

When would you be available to begin work? \_\_\_\_\_

What shifts are you able to work? 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup>

Are you available for overtime? Yes No Weekend Work? Yes No (The Company will attempt to reasonably accommodate an applicant's religious needs, as required by law.)

Do you have reliable transportation? Yes No

If you are under age 18, please provide date of birth: \_\_\_\_\_ Can you provide work permit? Yes No

How did you hear about us? Check: Facebook Indeed Billboard Radio Newspaper

WI Job Center Other: \_\_\_\_\_

Did a current employee refer you? If so, who:

(Name)

(Relationship)

## SKILLS OR EXPERIENCE

(Check all that apply)

Carpet Laying	Cleaning/Patching Fiberglass	Cabinetry Building	CNC Programmer/Technician
Detailing	Electrical	Forklift	Lamination
Maintenance	Mechanical Assembly	Metal Fabrication	Plumbing
Sewing	Welding (Mig or Tig)	Wire Harness Assembly	Woodworking

## EDUCATION

Highest Grade Completed (1-12): \_\_\_\_\_

Technical School/College (Years Attended): \_\_\_\_\_

High School Diploma:      Yes          No

Major/Course of Study: \_\_\_\_\_

GED/HSED      Yes          No

Degree Received:      Yes          No

Last School Attended: \_\_\_\_\_      Location: \_\_\_\_\_      Date: \_\_\_\_\_

Additional education and/or vocational or technical training information: \_\_\_\_\_

Describe your computer skills and abilities: \_\_\_\_\_

<b>EMPLOYMENT HISTORY</b>	<b>LIST CURRENT EMPLOYER FIRST.</b> Please provide full and accurate details regarding all employment. YOU MUST PROVIDE THIS INFORMATION EVEN IF YOU ATTACH/PROVIDE A RESUME.
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<b>1. Company Name:</b>	<b>Telephone:</b>
<b>Address:</b>	<b>Employed (Month &amp; Year)</b> From: _____ To: _____
<b>Job title and type of work:</b>	<b>Reason for leaving:</b> <b>Eligible for rehire:</b>

<b>2. Company Name:</b>	<b>Telephone:</b>
<b>Address:</b>	<b>Employed (Month &amp; Year)</b> From: _____ To: _____
<b>Job title and type of work:</b>	<b>Reason for leaving:</b> <b>Eligible for rehire:</b>

<b>3. Company Name:</b>	<b>Telephone:</b>
<b>Address:</b>	<b>Employed (Month &amp; Year)</b> From: _____ To: _____
<b>Job title and type of work:</b>	<b>Reason for leaving:</b> <b>Eligible for rehire:</b>

<b>4. Company Name:</b>	<b>Telephone:</b>
<b>Address:</b>	<b>Employed (Month &amp; Year)</b> From: _____ To: _____
<b>Job title and type of work:</b>	<b>Reason for leaving:</b> <b>Eligible for rehire:</b>

We may contact the employers listed for employment verification unless you indicate those you specifically do not want us to contact.

Do not contact: \_\_\_\_\_

Reason: \_\_\_\_\_

Do not contact: \_\_\_\_\_

Reason: \_\_\_\_\_

**LIST ANY RELATIVES CURRENTLY EMPLOYED AT CRUISERS YACHTS**

(WE COMPLY WITH ALL PROHIBITIONS ON MARITAL STATUS DISCRIMINATION AS REQUIRED UNDER APPLICABLE STATE LAW.)

<b>Employee First Name</b>	<b>Employee Last Name</b>	<b>Relationship</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**MILITARY SERVICE (IF APPLICABLE)**

OUR COMPANY'S POLICY WILL COMPLY WITH THE UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT (USERRA)

Length of service: \_\_\_\_\_ Rank held in service: \_\_\_\_\_

Do you have any ongoing military obligations? \_\_\_\_\_

Present status:    None            Discharged            Retired            National Guard            Reserves

Date of Discharge: \_\_\_\_\_

Indicate any special training or assignment which you want us to consider:

**LIST THREE (3) EMPLOYMENT OR PERSONAL REFERENCES - DO NOT LIST RELATIVES**

<b>Name</b>	<b>Address or Email</b>	<b>Phone</b>	<b>Company</b>	<b>Position</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

# CERTIFICATION

I certify that the information that I have provided to the Company as part of this application, along with any resume or other material submitted by me for employment consideration is true, complete, and without omissions or misleading statements. I understand that my employment may be terminated because of false, misleading, or omitted information, regardless of the time that may have elapsed between furnishing the information and the discovery by the Company.

I authorize the Company to inquire into my education, professional and past employment history with references as needed to determine my qualifications and suitability for employment. I hereby give my consent to any former employer or educational institution to provide academic or employment-related information about me to the Company. This includes any pertinent information they may have, personal or otherwise, and I release all parties from all liability for any damage that may result from furnishing this information.

I understand that I may be required to pass a pre-employment drug test and that my Social Security number must be validated. I further acknowledge that certain positions with the Company may also require a confirmation that I am licensed to drive a motor vehicle, and that my credit, civil and criminal records may be checked including a verification of my address. I consent freely and voluntarily to participate in the required drug test and background checks and consent to the release of the results to the Company. I hereby release and hold harmless the Company from any liability whatsoever arising from the drug test and/or background checks and decisions concerning employment-based upon the results of these tests and checks.

I understand that nothing in this employment application, the granting of an interview, or possible subsequent employment offer is intended to create an employment contract between myself and the Company. If hired, I will be an "Employee at Will," which means the Company may release me at any time for any reason, with or without cause, and I am likewise free to leave at any time for any reason. I understand that no representative of the Company other than the President or Chief Executive Officer has any authority to enter into any agreement for employment that contradicts or modifies the foregoing in any manner, and any such agreement must be in writing and signed by the President or Chief Executive Officer.

I agree to follow the Company grooming guidelines and to be dressed appropriately per the standards of the Company at all times in the workplace if I am hired.

*A photocopy, digital, and/or electronic copy of this signed authorization is as effective and binding as the original.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

(First)

(M.I.)

(Last)

## CRUISERS YACHTS

Please read and complete the following pages related to tax credits that maybe available to the Company.

## PLEASE READ

Dear Prospective Employee:

Thank you for your interest in working with us. We are asking you for the following information to determine if we, your potential employer, could be entitled to tax credit benefits. These tax credits were created to help people who have historically faced barriers to employment.

We may be able to obtain valuable tax credits based on your answers to the questions on the two documents following this letter. Completion of these forms is voluntary and may assist members of targeted groups in securing employment.

While you are not required to complete the questionnaire, we cannot receive tax credits without gathering this information from prospective employees like you. We guarantee that your answers to these questions will not affect your eligibility for employment or any benefits you or your family may currently be receiving.

We appreciate your assistance and look forward to connecting with you regarding your potential employment.

Sincerely,

Human Resources

Cruisers Yachts

## Pre-Screening Notice and Certification Request for the Work Opportunity Credit

► Information about Form 8850 and its separate instructions is at [www.irs.gov/form8850](http://www.irs.gov/form8850).

**Job applicant: Fill in the lines below and check any boxes that apply. Complete only this side.**

Your name \_\_\_\_\_ Social security number ► \_\_\_\_\_

Street address where you live \_\_\_\_\_

City or town, state, and ZIP code \_\_\_\_\_

County \_\_\_\_\_ Telephone number \_\_\_\_\_

If you are under age 40, enter your date of birth (month, day, year) \_\_\_\_\_

- 1  Check here if you received a conditional certification from the state workforce agency (SWA) or a participating local agency for the work opportunity credit.
  
- 2  Check here if **any** of the following statements apply to you.
  - I am a member of a family that has received assistance from Temporary Assistance for Needy Families (TANF) for any 9 months during the past 18 months.
  - I am a veteran and a member of a family that received Supplemental Nutrition Assistance Program (SNAP) benefits (food stamps) for at least a 3-month period during the past 15 months.
  - I was referred here by a rehabilitation agency approved by the state, an employment network under the Ticket to Work program, or the Department of Veterans Affairs.
  - I am at least age 18 but **not** age 40 or older and I am a member of a family that:
    - a. Received SNAP benefits (food stamps) for the past 6 months; **or**
    - b. Received SNAP benefits (food stamps) for at least 3 of the past 5 months, **but** is no longer eligible to receive them.
  - During the past year, I was convicted of a felony or released from prison for a felony.
  - I received supplemental security income (SSI) benefits for any month ending during the past 60 days.
  - I am a veteran and I was unemployed for a period or periods totaling at least 4 weeks but less than 6 months during the past year.
  
- 3  Check here if you are a veteran and you were unemployed for a period or periods totaling at least 6 months during the past year.
  
- 4  Check here if you are a veteran entitled to compensation for a service-connected disability and you were discharged or released from active duty in the U.S. Armed Forces during the past year.
  
- 5  Check here if you are a veteran entitled to compensation for a service-connected disability and you were unemployed for a period or periods totaling at least 6 months during the past year.
  
- 6  Check here if you are a member of a family that:
  - Received TANF payments for at least the past 18 months; **or**
  - Received TANF payments for any 18 months beginning after August 5, 1997, **and** the earliest 18-month period beginning after August 5, 1997, ended during the past 2 years; **or**
  - Stopped being eligible for TANF payments during the past 2 years because federal or state law limited the maximum time those payments could be made.
  
- 7  Check here if you are in a period of unemployment that is at least 27 consecutive weeks and for all or part of that period you received unemployment compensation.

**Signature—All Applicants Must Sign**

Under penalties of perjury, I declare that I gave the above information to the employer on or before the day I was offered a job, and it is, to the best of my knowledge, true, correct, and complete.

**Job applicant's signature ►**

**Date**

**For Employer's Use Only**

Employer's name KCS INTERNATIONAL INC Telephone no. (920) 835-6404 EIN ▶ 39-1752099

Street address 804 PECOR ST

City or town, state, and ZIP code OCONTO, WI 54153

Person to contact, if different from above PAYCOM, TAX CREDIT DEPARTMENT Telephone no. (405) 722-6900

Street address 7501 W MEMORIAL RD, MS #150

City or town, state, and ZIP code OKLAHOMA CITY, OK 73142

If, based on the individual's age and home address, he or she is a member of group 4 or 6 (as described under *Members of Targeted Groups* in the separate instructions), enter that group number (4 or 6) . . . . . ▶ \_\_\_\_\_

Date applicant:

Gave information _____	Was offered job _____	Was hired _____	Started job _____
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Under penalties of perjury, I declare that the applicant provided the information on this form on or before the day a job was offered to the applicant and that the information I have furnished is, to the best of my knowledge, true, correct, and complete. Based on the information the job applicant furnished on page 1, I believe the individual is a member of a targeted group. I hereby request a certification that the individual is a member of a targeted group.

<b>Employer's signature ▶</b>	<b>Title</b>	<b>Date</b>
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**Privacy Act and Paperwork Reduction Act Notice**

*Section references are to the Internal Revenue Code.*

Section 51(d)(13) permits a prospective employer to request the applicant to complete this form and give it to the prospective employer. The information will be used by the employer to complete the employer's federal tax return. Completion of this form is voluntary and may assist members of targeted groups in securing employment. Routine uses of this form include giving it to the state workforce agency (SWA), which will contact appropriate sources to confirm that the applicant is a member of a targeted group. This form may also be given to the Internal Revenue Service for administration of the Internal Revenue laws, to the Department of Justice for civil and

criminal litigation, to the Department of Labor for oversight of the certifications performed by the SWA, and to cities, states, and the District of Columbia for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

- Recordkeeping** . . . . . 6 hr., 27 min.
- Learning about the law or the form** . . . . . 24 min.
- Preparing and sending this form to the SWA** . . . . . 31 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can send us comments from [www.irs.gov/formspubs](http://www.irs.gov/formspubs). Click on "More Information" and then on "Give us feedback." Or you can send your comments to:

Internal Revenue Service  
Tax Forms and Publications  
1111 Constitution Ave. NW, IR-6526  
Washington, DC 20224

Do not send this form to this address. Instead, see *When and Where To File* in the separate instructions.

## PAYCOM TAX CREDIT QUESTIONNAIRE

Paycom will not disclose or use information provided by applicant except in connection with providing the subject services or to the extent otherwise authorized by Client. Answering the following questions is voluntary and does not affect any benefits you or your family may be receiving or your job opportunity. I hereby authorize the release of any information from any federal or state Government Agency including SSA, Dept. of Veterans Affairs, or DMV of any state as to my eligibility for federal or state tax credit programs.

Print Name	First Last	Social Security Number (last 4 digits only)
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1. Are you at least age 16, but under age 40? **If YES**, enter your date of birth \_\_\_\_\_ Yes No
2. Have you ever worked for this employer before? If Yes, enter last date of employment \_\_\_\_\_ Yes No
3. Are you in a period of unemployment that is at least 27 consecutive weeks and for all or part of that period you received unemployment compensation? Yes No  
**If YES**, what state did you receive unemployment compensation in? \_\_\_\_\_
4. Are you a Veteran of the U.S. Armed Forces? **If NO**, go to Question 5 Yes No  
**If YES**, are you a member of a family that received SNAP (Food Stamps) benefits for at least a 3-month period during the past 15 months before you were hired? Yes No  
**If YES**, enter name of *primary recipient* \_\_\_\_\_  
 and *city and state where benefits were received* \_\_\_\_\_  
**OR**, are you a veteran entitled to compensation for a service-connected disability? Yes No  
**If YES**, were you discharged or released from active duty within a year before you were hired? Yes No  
**OR**, were you unemployed for a combined period of at least 6 months (whether or not consecutive) during the year before you were hired? Yes No
5. Are you a member of a family that received Supplemental Nutritional Assistance Program (SNAP) (Food Stamps) for the 6 months before you were hired? Yes No  
**OR**, received SNAP for at least a 3-month period within the last 5 months but you are no longer receiving them? Yes No  
**If YES to either question**, enter name of *primary recipient* \_\_\_\_\_  
 and *city and state where benefits were received* \_\_\_\_\_
6. Were you referred to an employer by a Vocational Rehabilitation Agency approved by a State? Yes No  
**OR**, by an Employment Network under the Ticket to Work Program? Yes No  
**OR**, by the Department of Veterans Affairs? Yes No
7. Are you a member of a family that received TANF assistance for at least the last 18 months before you were hired? Yes No  
**OR**, are you a member of a family that received TANF benefits for any 18 months beginning after August 5, 1997, and the earliest 18-month period beginning after August 5, 1997, ended within 2 years before you were hired? Yes No  
**OR**, did your family stop being eligible for TANF assistance within 2 years before you were hired because a Federal or state law limited the maximum time those payments could be made? Yes No  
**If NO**, are you a member of a family that received TANF assistance for any 9 months during the 18 month period before you were hired? Yes No  
**If YES to any question**, enter name of *primary recipient* \_\_\_\_\_  
 and *city and state where benefits were received* \_\_\_\_\_
8. In the past 12 months, have you had a felony conviction, work release, or prison release? Yes No  
**If YES**, enter date of *conviction* \_\_\_\_\_ And *date of release* \_\_\_\_\_  
 Was it a Federal or a State conviction? (Check one)
9. Did you receive Supplemental Security Income (SSI) benefits for any month ending within 60 days before you were hired? Yes No
10. Did you receive Supplemental Security Income (SSI) benefits for any month ending within 60 days before you were hired? Yes No  
 Are you a veteran unemployed for a combined period of at least 4 weeks but less than 6 months (whether or not consecutive) during the year before you were hired? Yes No

<b>EMPLOYER USE ONLY</b>		
Please send this Questionnaire, both pages of the 8850, and any available supporting documentation to:	<b>Paycom, ATTN: Tax Credit Dept.</b> <b>7501 W Memorial Rd, MS#150</b> <b>Oklahoma City, OK 73142</b>	Starting Wage: \$ _____ Position Title: _____ Hire Date: _____ Start Date: _____
<b>Certification for tax credits is not guaranteed.</b>		
<i>These forms are time sensitive and must be received by Paycom no later than 28 days from the new employee's start date.</i>		





**CRUISERS YACHTS**

**THANK YOU FOR COMPLETING  
OUR JOB APPLICATION. PLEASE  
COMPLETE YOUR SUBMISSION BY  
PRESSING THE BUTTON BELOW.**

**SUBMIT**